

## Gagne and Son Concrete Block, LLC

<b>Job Title:</b>	Delivery Driver	<b>Job Category:</b>	Driver
<b>Department/Group:</b>	Dispatch	<b>Job Code/ Req#:</b>	01
<b>Location:</b>	Belgrade	<b>Travel Required:</b>	Travel Required
<b>Hourly Wage:</b>		<b>Position Type:</b>	Full Time
<b>Supervisor:</b>	Al Childs	<b>Date Posted:</b>	

### Job Description

#### ROLE AND RESPONSIBILITIES

- Safely load and unload materials in our yard and at customer sites.
- Complete pre and post-trip inspections on truck equipment and supplies, such as tires, lights, brakes, gas, oil, water, and any other necessary safety checks.
- Make sure to check that your transport load is secured safely.
- Accurately count and cross-check incoming/outgoing deliveries against shipping manifests, sales orders and other paperwork.
- Maintain required licensures for DOT.
- Safely drive truck to and from destination applying knowledge of DOT driving regulations and area roads
- Check loads to ensure product is being hauled in an appropriate and safe manner to adjust to desired level
- Verify directions with plant personnel before leaving the plant to ensure delivery to the correct customer and job site
- Strive to meet customer expectations without exception and achieve highly positive customer feedback consistent with strategic objectives
- Develop extensive working relationships with customers, both external and internal, in order to maximize opportunities for Gagne and Son and to ensure customer needs are addressed.
- Keep equipment in acceptable condition of cleanliness using approved cleaning materials and supplies.
- Maintain personal appearance in neat and clean manner.
- Maintain radio contact with supervisor/dispatch to receive and transmit delivery instructions (when not operating the vehicle).
- Assist other company employees as needed
- May perform roadside repairs, such as installing light bulbs, etc.
- Must be able to take orders, instructions, and guidance from supervisors and management
- Cooperate and promote a team concept with all other company employees, as well as all Gagne and Son's customers.

- Adhere to all Gagne and Son, D.O.T., and O.S.H.A. rules and regulations, always.
- Meet or exceed company safety standards.
- Perform other job responsibilities as assigned.

### **Qualifications**

- Must possess a valid commercial driver's license (CDL A or B)
- Be able to read, write, and speak English
- No DUI's or DWI's in the last 5 years, no more than 3 moving violations in the previous 3 years
- Must possess a valid commercial driver's license (CDL A or B)
- Must have a minimum of 1-year experience as a CDL Driver
- Acceptable CSA (Compliance, Safety, and Accountability)
- MVR - No DUI's or DWI's in the last 5 years, no more than 3 moving violations in the previous 3 years

### **Physical Requirements**

- Requires walking, sitting, lifting, pushing, pulling, and climbing to a significant degree
- Heavy Work: Exerting up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently, and/or up to 20 pounds of force constantly to move objects
- While performing the duties of this job, the employee is regularly required to talk and hear, to communicate to employees/visitors as well as function safely around heavy rolling equipment
- Requires walking, sitting, lifting, pushing, pulling, and climbing to a significant degree
- Must be able to perform all job functions which include, but may not be limited to, pushing, turning, and/or pulling of controls
- Must pass DOT physical, hearing test and drug/alcohol screen.