



**Job Title:** Manufacturing Maintenance Utility

**Location:** Belgrade, ME

We are looking for a dependable and versatile Manufacturing Maintenance Utility worker to join our team. This position offers flexible scheduling with both part-time and full-time opportunities available, making it a great fit for those seeking work-life balance. Whether you prefer mornings, afternoons, or a combination of both, we have a schedule that works for you, including optional Saturday shifts.

In this role, you'll help maintain and repair manufacturing equipment, perform routine inspections, and keep the work environment clean, organized, and safe. Additional responsibilities include pallet repair, machine cleaning, and assisting with various production tasks to support smooth and efficient operations.

**Key Responsibilities:**

- Assist with the setup, operation, and basic maintenance of manufacturing equipment.
- Perform routine inspections and report any issues to the maintenance team.
- Carry out basic repairs and adjustments under the guidance of experienced maintenance personnel.
- Implement preventive maintenance tasks as directed.
- Ensure the cleanliness and organization of the work area, including sweeping, machine cleaning, and general cleanup.
- Repair and maintain pallets used in the manufacturing process.
- Assist with various manufacturing tasks as needed, including material handling and production support.
- Follow safety and environmental rules and regulations in all tasks.
- Document all tasks performed and report any issues or concerns to the supervisor.
- Learn and apply advanced maintenance techniques to further support manufacturing operations and reduce downtime.

**Qualifications:**

- High school diploma or equivalent.



- Some experience in a manufacturing or maintenance role is preferred.
- Basic understanding of mechanical and electrical systems.
- Proficient in the use of hand tools and basic measuring instruments.
- Ability to read and follow instructions and diagrams.
- Excellent problem-solving skills and attention to detail.
- Ability to work independently and as part of a team.
- Strong communication and interpersonal skills.

#### **Physical Requirements:**

- Ability to lift and move heavy objects.
- Ability to stand, walk, and perform repetitive tasks for extended periods.
- Ability to work in various environmental conditions, including exposure to noise, dust, and temperature variations.

#### **COMPENSATION AND BENEFITS**

- Competitive wage, dependent on experience.
- Excellent benefit package, including employee health insurance (company pays 50% of the premium), dependent health insurance coverage (company pays 50+% of the premium), dental, STD, Life and AD&D insurance available, paid parental leave, paid holidays and PTO, 401(k) retirement program with 4% company match, and: wellness, boot, and tuition reimbursement.

#### **Benefits:**

- 401(k)
- 401(k) matching
- Dental insurance
- Employee discount
- Flexible spending account
- Health insurance
- Life insurance
- Paid time off
- Parental leave



- Referral program
- Tuition reimbursement