



Join our team as a **Retail Store Manager** and lead the charge in enhancing customer experiences and driving sales. You'll manage daily operations, develop business strategies, and foster a positive work environment. If you have a passion for retail and strong leadership skills, apply now to make a significant impact!

Location: Topsham, ME

Position Type: Full-Time

This role involves managing inventory, creating engaging displays, training staff, and fostering a positive work environment. If you're a strong leader with retail experience, join us to make a meaningful impact.

Role and Responsibilities:

- Develop and maintain long-lasting business relationships with new and existing customers.
- Report to the District Manager regarding sales efforts and successes.
- Learn and manage the product catalog.
- Collaborate with Finance, Purchasing, and other Sales locations to ensure timely billing, adequate inventory levels, and accurate delivery.
- Ensure accurate inventory levels and manage inventory counts.
- Develop the retail space to its fullest potential and create attractive displays.
- Process orders in the Point-of-Sale system and handle payments.
- Control store overhead and operating costs.
- Maintain a professional image and a clean, safe store environment.
- Recruit, select, and train employees to company standards.
- Coach, counsel, and discipline employees; plan, monitor, and appraise job results.
- Identify customer requirements and ensure availability of merchandise and services.
- Implement security systems and measures to protect merchandise.
- Promote the organization locally and foster a positive work atmosphere.



Qualifications and Education Requirements:

- An associate degree or equivalent plus 5 years of experience in sales and administration in a retail environment, preferably in construction trades.
- Excellent customer service skills.
- Strong verbal and written communication skills, including negotiation abilities.
- Organized with excellent time management and prioritization skills.
- Background in Masonry and Concrete construction industry is desirable.

COMPENSATION AND BENEFITS

- Competitive wage, dependent on experience.
- Excellent benefit package, including: employee health insurance (company pays 50% of the premium), dependent health insurance coverage (company pays 50+% of the premium), dental, STD, Life and AD&D insurance available, paid parental leave, paid holidays and PTO, 401(k) retirement program with 4% company match, and: wellness, boot, and tuition reimbursement.

Benefits:

- 401(k)
- 401(k) matching
- Dental insurance
- Employee discount
- Flexible spending account
- Health insurance
- Life insurance
- Paid time off
- Parental leave



- Referral program
- Tuition reimbursement